

**Bentley Academy Charter School**  
**Board of Directors Meeting**  
Meeting Minutes March 5<sup>th</sup> 2015

**BACS Board members present:** Ryan Lovell, John Casey, Sarah Toce, Kristine Wilson, Christine Sullivan, Marie Baloney (Quorum)

**Also Present:** Alyssa Hopkins, Justin Vernon, Dick Pabick

**Opening:** Called to order at 6:00pm on 3/5/15

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### **Old Business**

- No old business to discuss

### **School Update**

- Joint K-5 literacy night on Wednesday March 11<sup>th</sup> @ 5:30
- 1647 and Bentley on front page of Salem newspaper about Bentley home visits
- Vacation Academies were attended by 30% of total population, 30 out of 45 targeted attended
- Attendance last year 94%, this year 97% for February
- Diagnostics (ANet): 3 Math, 2 ELA
  - Compared to roughly 100 schools on ELA
  - 3<sup>rd</sup> grade ELA is tied for third in the network of schools
  - 4<sup>th</sup> grade is tied for fifth in the network of schools
  - Compared to roughly 30 schools on Math
  - 3<sup>rd</sup> 4<sup>th</sup> and 5<sup>th</sup> grade math are all in the top of the pack and getting better

*It was suggested that the Board receive training on how to interpret ANet data over the summer.*

### **Presentation: DESE Opening procedures**

- MA Charter School Law and Regulations handed out and briefly reviewed
- Guide to Charter School Accountability handed out and briefly reviewed
- Charter School Performance Criteria handed out and briefly reviewed
- Overview of Accountability Plan Guidelines (available for pick up)
- Overview of Charter School Site Visit Protocol (available for pick up)
- Opening Procedures overview ppt handed out
  - Special state employees: Online board member management system. All board members are required to submit specific documentation to the state. Finance disclosure, Conflict of interest requirements, open meeting law trainings
    - Can SSEs make contributions to political campaigns? *AH to follow up.*
  - New Board members have to be submitted to and approved by the Commissioner (typically a month delay with getting approval)

- Open Meeting Law Guide distributed, strongly recommends online training or regional in person training

*RL agrees to be the point person for AH on the Board*

- MOU discussion
  - Current MOU will not be accepted as MOU A for DESE purposes.
  - Board has to amend the MOU and sign with the SC

*MOU will be adjusted by ST, circulated to Board and AH for review and then send to SPS SC*

- No timeline, but should be asap- Finance has to be done by April 1st
  - We can decide if the school gets title funds or if the district gets the funds.

### **Discussion: Enrollment and Lottery**

- Original timeline: Open House on Wednesday, deadline for enrollment is March 15<sup>th</sup>, Lottery on 19<sup>th</sup> 6:00pm
- By law, the enrollment must be done March 15<sup>th</sup>, numbers submitted to DESE on March 16<sup>th</sup>

*It was decided that the Friday, March 15<sup>th</sup> end of enrollment period would remain the same so as not to cause confusion for parents and that the lottery would be held the same night. JV taking care of communicating the change of lottery date to parents, SPS, staff, etc.*

- At present 257 applications for K-5

### **Next meeting date**

- March 25<sup>th</sup>, 6:00pm Bentley School

*Decided to make the last Wednesday of the month 6:00pm the regular meeting date.*

### **Proposed discussion and action items for next board meeting**

- Decide on staggering of terms
- Decide on new board member, get paperwork submitted
- Select committees/officers
- Does the board want ex-officio members?

### **Adjournment at 8:00pm**